



# Holbeton Players Meeting Minutes

Meeting Date: 8<sup>th</sup> June 2023

Meeting Location: Mildmay Colours

Meeting Time: 7pm

1. Everyone was in attendance
2. Actions from last Meeting – Looking into being a legal entity, the website and the constitution.
3. Bob Munde came to talk to us about putting on a roving production of "The Mysterious case of the South Hams Hound". Although the script is currently a Work in Progress it is mostly flushed out as to the idea of what we want to do. Some parts have been preliminarily agreed upon but if we get a lot of interest, we can make parts for everyone. There are lots of things that need doing ... sound, costumes etc.

The crucial location would be the pub, possibly could use the church and reading rooms too. There are currently 11 speaking parts but a need for wardens, shadow puppeteers is also needed.

Tickets would be for an immersive show. It will be very funny and silly with Victorian vulgarities. Parts that have been preliminarily accepted are Simon Edwards as Sherlock and Steve Jenner as the Constable.

It was said that we would like to as a general rule have "open auditions" however due to the complexity the parts assigned were given to those we know can pull off the part successfully. To reiterate if we get a lot of interest Bob is happy to make more parts for people.

Committee voted yes on the production going forward.

4. Simon came to talk about "A Good Life" scheduled for November 2024. The rights have been purchased for £85 per night and the plan is to show for 3 nights. Simon would like real cooking bacon!
5. Getting together with the Village Hall has been delayed till 23<sup>rd</sup> of June. Bel and Jack will be meeting with Shula to take a tour and chat about the Storage agreement. Bel has drafted an email which was sent out on the 11<sup>th</sup> of June. The following are the points to consider.
  - Please read the Storage Agreement - attached. It's very short (1.5 sides of A4) so it won't take long. The section that was the focus of discussions last week is this one, near the end: *"The Trustees and Management Committee retain the right to give notice to you to end this agreement and to require you to remove all equipment stored in the Hall. The notice provided shall not be less than 4 weeks"*.
  - If you'd like to request amendments to any specific sections of the Storage Agreement, please let me know - identifying the section and giving a sense of the issue and any suggested changes.
  - It's important to be specific about sections, concerns and suggested amendments. This will allow us to compile a list of points which we can circulate to committee members ahead of the next meeting
  - At the next meeting, we can then discuss and decide if, as a committee, we want to request that the Hall committee make specific changes to the document. I'd suggest that, if necessary, we're ready to vote on whether we request specific changes - although this might not be needed.
  - If you feel you'd rather the Players don't sign the agreement at all, please do say, and again we can discuss and if necessary, vote on that at the next meeting.
  - If you'd like a totally different course of action, again, please do say and we can add that to the things being reviewed.
  - **Andrew**, as discussed, could you provide that list of Players' assets that you feel we should request is added to the agreement. Again, we can circulate this ahead of the next meeting so committee members can review & we can discuss & decide at the next meeting.
  - Jack & I are meeting with Shula on June 23<sup>rd</sup> to review how the Players' things are stored at the hall. We can feedback any points raised to our committee.
  - In order to progress this, I'd like to suggest that we set a **deadline of June 30<sup>th</sup>** for requests to amendments to the Agreement.

Not part of the meeting itself but noted from correspondence on this issue. Andrew proposes to make those preparations on the weekend of 24/25 June, so that Digital Defiance can do the testing after that. When Andrew has confirmed the date, He would be grateful if other members of the committee could attend and help. We will also be making a general inventory of the items we store in the hall.

6. A small committee of Sally Thomas, Lexii Elston and Andrew Hollett has been put together to start drafting the new Players constitution. They will put together propositions to be voted on at future Meetings.
7. There is a list of things to get together before we become a legal entity. Lexii looked into the process and has suggested that we become a CIO (Charitable Incorporated Organisation). This has been chosen as unlike a Charity we are not tied to earning over £5,000 per year. There are 6 steps-
  - 1) Find trustees for your charity - you usually need at least  
*Andrew has suggested that this is NOT officers.*
  - 2) Make sure the charity has 'charitable purposes for the public benefit'.  
*We already do this. - The Arts*
  - 3) Choose a name for your charity.  
*We already have a name. - The Holbeton Players*
  - 4) Choose a structure for your charity.  
*Charitable incorporated organisation (CIO) A CIO is an incorporated structure designed for charities. You don't need to register with Companies House. Trustees have limited or no liability for CIO debts or liabilities.*
  - 5) Create a 'governing document'.  
*This would be the constitution.*
  - 6) Register as a charity if your annual income is over £5,000 or if you set up a charitable incorporated organisation (CIO).

8. Website is coming along. It has yet to be optimised and I have asked for help from the committee and the local Holbys for help with putting together a history. Lexii has suggested a newsletter that she is willing to write with information from the team.
9. Besides the productions already talked about. Andrew has suggested running "A Comedy of Errors" in the church in the summer of 2024. We also have the Panto in February 2024 which Jack would like to have a "registering of interest", could possibly be added to website and to run a couple of evenings.
10. Keep an eye out for future productions in the area to go and see.  
  
"Daisy Pulls it off" Money to be in by Saturday if not enough interest it has been agreed that we could subsidise the extra out of the Players Funds.